DYMOCK PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Dymock Parish Council, at Dymock Parish Hall on Tuesday, 10th November at 7.30pm, for the purpose of transacting the business set out below. The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence.**

2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**

3. **Public Participation:**
   Designated maximum period of 15 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda. Each member of the public is entitled to speak only once and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman.

4. **Reports:**
   a. To receive a report from County Councillor Gill Moseley.
   b. To receive a report from District Councillor Gill Kilmurray.

5. **Minutes:**
   a. To approve and sign the minutes of the Parish Council Ordinary Meeting held on the 13th October, 2026 as a correct record.

6. **Dymock Parish Council Policies:**
   a. To consider and approve the Data Protection Policy – Appendix 1.
   b. To note Dymock Parish Council is the Data Controller and Processor and the Clerk is the Officer.
   c. To consider and approve the General Privacy Notice – Appendix 2
   d. To consider and approve the General Privacy Notic Staff – Appendix 3
   e. To consider and approve the Data Security Incident Procedure – Appendix 4
   f. To consider and approve the Subject Access Policy – Appendix 5
   g. To consider and agree actions on creation of an Emergency Plan.

7. **Beauchamp Arms:**
   a. To consider quotes received and maintenance forward planning into 2027 including contribution from the tenant.
   b. To note the email received regarding the Fire Alarm and concern over checks being completed.
   c. To consider the email received from FoDDC Council Tax team requesting tenancy information.
   d. To receive an update on the Building Regulations.
   e. To consider any other matters arising from the Beauchamp Arms Working Group.
   f. To receive a report from the FOBA representative and agree any actions.

8. **Common Land/Assets:**
   a. To note the playground inspection for October/November 2026.
   b. To consider the Annual Playground Inspection (previously circulated) and matters arising from it.
   c. To consider the quotes received for £3300 and £4040 to create a flat Disabled Parking Space at the Parish Hall. To note quote for £8700 to resurface it all.
   d. To consider the quote for £850 to paint the Hallwood Green telephone box in 2027 and agree actions.
   e. To note that two quotes have been requested for the Grounds Maintenance 2027 contract.
   f. To note the satisfactory completion of the scheduled maintenance to the War Memorial.
   g. To note the Annual Clock Service is scheduled for the 17th November.

9. **Biodiversity:**
   a. To receive a report from the Biodiversity Working Group.

10. Planning:

a. To receive an update on the following Planning Applications for Determination by the Forest of Dean District Council:
   - P0248/26/OUT - x4 Houses behind Bayfield Gardens
   - P0733/26/OUT - x7 Houses on Leominster Rd

11. Highways/Footpaths:

a. To receive a report from the Footpaths Officer and agree any actions.
b. To receive a report on the Autospeedwatch scheme.
c. To note the email received re tree on Western Way and response from Two Rivers that will send someone out.
d. To receive a report on any other Highways matters arising.

11. Finance:

a. To receive the Bank Reconciliations and Bank Statement Balances to 1st October to 31st October 2026- Appendix 6
b. To note the Budget versus Actuals to 31st October 2026 – Appendix 7
c. To consider the Draft Budget and precept for 2027-28 and agree actions. Appendix 8
d. To consider a Christmas bonus of £200 for Gareth Kemp.
e. To consider the following invoices for payment:
   - Cllr Expenses - Postage and Printer Ink £14.88net/£17.13gross
   - ROSPA - Playground Annual Inspection £324.00net/£388.80gross
   - Gareth Kemp – public conveniences £140
   - Ekhaya Developments – BA chimney £1074net/£1288.80gross
   - Greenfields – grounds maintenance £741.40net/£889.68gross
f. To note no payments made between meetings:
g. To note regular payments made between meetings:
   - Clerks Salary October incl PAYE and pension As per contract
   - Waterplus £70.60
   - Eon Next – Quarterly electricity £55.68
   - Unity Bank Charges – October £7.00
h. To note income received:
   - Beauchamp Arms Rent – October £1890net/£2268gross
i. To note Virements made between meetings.
   - Savings to Current 27.10.26 £1500

12. Training:

a. To consider the Data Protection GDPR training to be completed by the Clerk and a Councillor.
b. To note that all Councillors will have to undertake some GDPR training before the year end by ICO or GALC.
c. To note the response from the South West Ambulance Service on the viability of a First Responder and consider defib training for the Parish in February. Agree Actions.

13.Correspondence (previously circulated):

- Letter sent to the residents of The High House Dymock regarding the safety of the wall.
- Notice of GPFA AGM 17.11.26 at 7pm. Churchdown Community Centre.

14. To consider items for the next meeting.

15. To note the date of the next meeting as being Parish Council Ordinary Meeting on Tuesday 12th January at 7.30pm.

Rachel Freestone

Rachel Freestone – Parish Clerk Dymock Parish Council. Date: 5th November 2026