DYMOCK PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Dymock Parish Council, at Dymock Parish Hall on Tuesday, 14th October at 7.30pm, for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence:**

2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items:**

3. **Public Participation:**
   Designated maximum period of 15 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda. Each member of the public is entitled to speak only once and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman.

4. **Reports:**
   a. To receive a report from County Councillor Gill Moseley.
   b. To receive a report from District Councillor Gill Kilmurray.

5. **Minutes:**
   a. To approve and sign the minutes of the Parish Council Ordinary Meeting held on the 9th September as a correct record.

6. **To receive a report from David Keep the Auto Speedwatch Coordinator.**

7. **Policies and Procedures:**
   a. To consider and approve the IT and Email Policy – Appendix 1.

8. **Beauchamp Arms:**
   a. To receive a report from the Beauchamp Arms Working Group and agree any actions arising.
   b. To receive a report from the FOBA representative and agree any actions.

9. **Common Land/Assets:**
   a. To note the playground inspection for September and the work completed by Greenfields.
   b. To note that permission has been granted by FoDDC to cut back the tree at the Parish Hall, a date to be confirmed.
   c. To note the service of the Parish Clock on the 8th October with no issues arising. To thank John Shaw for all his work to ensure the clock now runs smoothly.
   d. To consider the purchase of a mobile phone and pay as you go sim for the Clerk with costs to be shared between 3 councils.
   e. To note that the Defibrillator batteries at the Telephone box have been replaced - £360gross/£300net.
   f. To note the purchase of a laptop for the Clerk at a cost of £395.04net/£474.05 gross and its addition to the asset register. The previous laptop has been written off.

10. **Biodiversity:**
    a. To consider the Biodiversity Working Group Draft Terms of Reference and agree actions.
    b. To receive a report from the Biodiversity Working Group and agree any actions arising.

11. **Planning:**
    a. To comment on Planning Applications for Determination by the Forest of Dean District Council:
       - P1134/25/FUL – Leadon Vale Farm. Erection of agricultural building to cover existing manure storage area.
    b. To note Planning Responses Submitted between Meetings under Devolved Powers:

- P1049/25/LD1 Riverside Nurseries Application under Section 191 to establish whether occupation of a dwelling without compliance to agricultural condition is lawful. – No Comment.

c. To note there are no Planning Decisions made by Forest of Dean District Council.
d. To receive an update on P0453/25/OUT – Outline application for 24 dwellings and associated works.

10. Highways/Footpaths:
a. To receive a report from the Footpaths Officer and agree any actions.
b. To receive a report from the Highway Working Group to include the resurfacing work scheduled 20th -28th October and agree any actions arising.
c. To consider the parishioner email expressing concern on the vehicle speeds through Tillers Green and to request a reduction in the speed limit. Agree actions.

11. Finance:
a. To receive the Bank Reconciliation and Bank Statement Balances to 30th September 2025 – Appendix 2
b. To note that the insurance has been purchased through Clear Councils at a cost of £1117 under a 3 year LTA.
c. To note that grant requests received from St Mary's Church and Dymock Cricket Club. An article arranged for the Windcross October issue and grant requests to be considered at the meeting in November.

Finance Agenda Items 11d to 11h to be found on Appendix 3

12. Councillor Emails - Practitioners Guide Assertion 10: Digital and Data Compliance:
a. To note the Councillors must not use personal email addresses to comply and should adopt the gov.uk email addresses provided previously.

13.Training:
a. To receive feedback from any training undertaken and to consider any training needs.

14. Correspondence:
- Daffodil Line hourly timetable.

15. To consider items for the next meeting.

16. To note the date of the next meeting as being the 14th October 2025.

Confidential Item
17. To note the end of year appraisal completed with the Clerk.

Rachel Freestone **9th October 2025**
Rachel Freestone – Parish Clerk Dymock Parish Council.

APPENDIX 3

11 Finance:

d. To consider the following invoices for payment:

• Greenfields	£673.50net/£808.20gross
• Green Farm Seeds – Biodiversity Verge seed mix	£27.00
• Clerk Expenses - Biodiversity – Scales	£26.57net/31.88gross
• Clerk Expenses Printer ink colour/B&w	£45.41net/£54.49 gross
• Gareth Kemp	£175.00
• Quedgeley Computer Services NDP website	£15
• Greenfields Playground repairs	£1193.69net/£1432.43gross
• PATA salary calculations	£15
• Dymock Parish Hall (£140 PC/£60 Biodiversity)	£200.00

e. To ratify payments made between meetings:

• Imperative Training – Defib battery	£300net/£360gross
• Clerk Expenses – HP Laptop	£395.04net/£474.05gross
• Bullseye Boiler Services – Beauchamp Arms	£595net/£714 gross
• Bullseye Boiler Services - Beauchamp Arms	£6235net/£7482gross
• Bullseye Boiler Services - Beauchamp Arms	£525net/£630 gross
• Clerk Expenses Microsoft Licence	£49.99net/£59.99 gross
• HMRC VAT payment	£381.44

f. To note regular payments made between meetings and to check/sign the schedule:

• WaterPlus DD September	£53.53
• Clerks Salary September	as per contract
• Unity Bank Monthly Charges Aug and Sept	£12

g. To note income received:

• Beauchamp Arms Rent September	£1890net/£2268gross
• Precept	£17500
• Credit Interest	£275.69

h. To note virements made between meetings:

• Instant Access to Current 31.08.25	£4500.00
• Instant Access to Current 10.09.25	£1500.00
• Current to Instant Access 26.09.25	£8000.00