DYMOCK PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Dymock Parish Council, at Dymock Parish Hall on Tuesday, 9th September at 7.30pm, for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence:**

2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items:**

3. **Public Participation:**
   Designated maximum period of 15 minutes to accommodate members of the public who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda. Each member of the public is entitled to speak only once and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman.

4. **Reports:**

a. To receive a report from County Councillor Gill Moseley:

5. **Minutes:**

a. To approve and sign the minutes of the Parish Council Ordinary Meeting held on the 8th July 2025 as a correct record.

6. **To receive a report from David Keep the Auto Speedwatch Coordinator.**

7. **Policies and Procedures:**
   a. Working Group Draft Terms of Reference – Appendix 1.

8. **Beauchamp Arms:**

a. To consider the Beauchamp Arms Working Group Draft Terms of Reference – Appendix 2
b. To consider the Beauchamp Arms Report (previously circulated) and agree actions.
c. To receive a report from the FOBA representative and agree any actions.

9. **Common Land/Assets:**

a. To note the playground inspection for July and August.
b. To note the asset checks (previously circulated) completed on the 4th August and remedial work required:
   - Parish Hall tree – work authorised at a cost of £395net.
   - Public Conveniences – three new window panes – Local contractor instructed at a cost of £300 net
   - Playground – ground around climbing frame – Greenfields quote received for £1193 net
   - Bench rotten and stump to be removed – Local contractor addressing FOC.
   - Bin playground – approx. cost of between £250-£300.
c. To note the email received re rough sleepers at the playground and action taken.
d. To note that the Defibrillator batteries at the Village Hall defib are due for renewal and pads purchased for the Parish Hall Defibrillator as used.
e. To note Windows 10 Support ending October 14th 2025 and Clerks laptop unable to support Windows 11. Quotes received of between £400 - £500 net to replace the laptop. Agree actions.

10. **Biodiversity:**

a. To consider the Biodiversity Draft Policy and agree actions – Appendix 3.
b. To consider the Biodiversity Working Group Draft Terms of Reference and agree actions – Appendix 4
c. To consider matters arising including the Winding Pool Car Park area and agree actions.

11. **Planning:**

a. To consider the Parish Councils response to the Local Plan Housing Consultation and agree actions.
b. To comment on Planning Applications for Determination by the Forest of Dean District Council:
   - P0453/25/OUT – Outline application for 24 dwellings and associated works.

c. To note Planning Responses Submitted between Meetings under Devolved Powers:
   - P1206/24/ful – Preston Court conversion farm buildings to dwellings- Support

d. To note Planning Decisions made by Forest of Dean District Council:
   - Appendix 5

10. Highways/Footpaths:

a. To receive a report from the Footpaths Officer and agree any actions.
b. To consider the Community 20's and Safer Roads Initiative and response required by the 19th September 2025.
c. To consider any further Highways matters arising.

11. Finance:

a. To receive the Bank Reconciliation and Bank Statement Balances to 31st August 2025 – Appendix 6
b. To note the Earmarked Reserves statement with £6655 held in reserve – Appendix 7
c. To consider the Finance Working Group meeting minutes and approve:
   i. Risk Register – Appendix 8
   ii. Risk Assessment – Appendix 9
   iii. Financial Risk and Controls – Appendix 10
d. To note the Conclusion of the External Audit with no comment and the Notice added to the Website.
e. To note that the insurance is due for renewal on the 1st October 2025 with one quote received for £1168.73 from Clear Councils, one quote rejected as tied to our current insurer and one awaited – agree actions.
f. To note no responses received for grants as yet, an article arranged for the Windcross in September and October issues.
g. To consider the following invoices for payment:

• Greenfields	£724.50net/£869.40gross
• Greenfields - Western Way Carpark	£236net/£283.20gross
• Gareth Kemp	£140
• Red Fox Media	£300
• Hereford Oil Tank Services	£3400net/£4080gross

h. To ratify payments made between meetings:

• Imperative Training – Defib pads	£90net/£108gross
• Gareth Kemp	£140
• PKF Littlejohn External Audit	£315net/£378gross

i. To note regular payments made between meetings and to check/sign the schedule:

• WaterPlus DD July and August	£49.31
• EoN	£113.35
• ICO Direct Debit	£47.00
• Clerks Salary July and August	as per contract
• Unity Bank Monthly Charges	£6

j. To note income received:

• Beauchamp Arms Rent July and August	£3780net/£4536gross

k. To note virements made between meetings:

• War Memorial to current	£450.00

l. To consider the agreed NJC payscale inflationary increment of 56p per hour backdated to April 2025 and agree actions.

12.Training:

a. To receive feedback from any training undertaken and to consider any training needs.

13. Correspondence:

- Daffodil Line hourly timetable.

14. To consider items for the next meeting.

15. To note the date of the next meeting as being the 14th October 2025.

Rachel Freestone **31st August 2025**

Rachel Freestone – Parish Clerk Dymock Parish Council.