DYMOCK PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Dymock Parish Council, at Dymock Parish Hall on Tuesday, 11th February at 7.30pm, for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence.**

2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**

3. **Public Participation:**

Designated **maximum period of 15 minutes to accommodate members of the public** who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda. Each member of the public is entitled to speak only once and shall not speak for more than **three** minutes. Questions/comments shall be directed to the Chairman.

4. **Reports:**

a. To receive a report from County Councillor Gill Moseley.
b. To receive a report from District Councillor Gill Kilmurray.

5. **Minutes:**

a. To approve and sign the minutes of the Parish Council Meeting held on the 7th January 2025 as a correct record.

6. **NDP and Community Action Plan:**

a. To receive a report from the Community Action Plan meeting which took place on Saturday 8th February and agree actions.

7. **Beauchamp Arms:**

a. To note the completion of the work on the wall in the Beauchamp Arms.
b. To note that FoDDC Building Control have not been contacted with regards to the removal of the wall at the Beauchamp Arms and consider any actions.
c. To receive a report from the Beauchamp Arms Working Group and consider any other maintenance/matters arising.
d. To receive a report from the FOBA representative and agree any actions.

8. **Common Land/Assets:**

a. To note the playground inspection for January and agree any actions.
b. To consider the quote from Perpetua for two A4 Metal Di-Bond Play at Own Risks signs for the playground at £36 net and agree actions.
c. To consider the two quotes received for the 2025/26 Grounds Maintenance Contract and agree actions. Appendix 1
d. To note the water leak at the Public Conveniences and the authorisation for John Shaw to attend to repair.
e. To note the increase in cost of the electrics cover in the phone box at Brooms Green from £47.50 to £105 with delivery as the original price quoted was the BT purchase price.
f. To note the two abandoned cars in the Winding Pool Carpark. FoDDC Street Warden able to action 15 day notice on one, Clerk to approach DVLA to find owner of other.
g. To consider FOBA's request to erect a marquee on Wintours Green during the Daffodil Weekend.
h. To consider the Parish Halls request to erect signs on Wintours Green during the Daffodil Weekend.

9. **Website and Email Addresses:**

a. To consider the proposed changes to the website design and agree actions.
b. To consider the options to move to either Outlook or gov.uk Councillor DPC email addresses and agree actions. Appendix 2

10. **Planning:**

a. To comment on Planning Applications for Determination by the Forest of Dean District Council:
   - There are none.

b. To note Planning Responses Submitted between Meetings under Devolved Powers: None
c. To note Planning Decisions made by Forest of Dean District Council:
   - P1383/24/FUL Paunt House Farm CONSENT
   - P1261/24/TPO Dymock Playground CONSENT

11. Environment and Conservation:
a. To receive a report from the Biodiversity Working Group and consider any actions.
b. To confirm the date of the litter pick as Saturday 22nd February 2025 and agree actions.

12. Highways/Footpaths:
a. To receive a report from the Footpaths Officer and agree any actions.
b. To receive a report from the Highways Working Group and consider actions as required.

13. Finance:
a. To receive the Bank Reconciliation and Bank Statement Balances to 31st January 2025. Appendix 3
b. To note the Parish Council Budget Versus Actuals to 31st Jan 25 and consider the defibrillator and public conveniences earmarked reserve for 24/25 due to the expenditure overspend. The Beauchamp Arms Reserve/carry forward now stands at £4385.62. Appendix 4
c. To note that the Build Back Better Application for £190 for the Biodiversity Group has been authorised by CC Gill Moseley and is progressing.
d. To note the increase in Parish Hall evening upstairs and smaller room hire fees to £20 from £15. Daytime rates remain the same.
e. To note the VAT return to 31.01.25 with a £463.03 refund due.
f. To consider the following invoices for payment:
   - PATA Jan25 – Dec25 £204.84
   - Gareth Kemp Jan 25 £140
   - Scribe Accounting Annual Fee £331.20net/£397.44 Gross
   - Perpetua Community Action Plan Leaflets £232.00
g. To note payments made between meetings:
   - Clerk Expenses BT Electrics cover £105 net/£126 gross
h. To note regular payments made between meetings and to check/sign the schedule:
   - Clerk Salary incl PAYE As per contract
   - NEST payment As per contract
   - WaterPlus DD January £30.47
   - EoN DD January £54.83
   - Unity Bank Monthly Charges £6
i. To note income received:
   - Beauchamp Arms Rent January £1890net/£2268gross
j. To note virements made between meetings:
   - Current to Instant Access 14.01.25 £2500
   - Instant Access to Current 30.01.25 £1000

14.Training:
a. To receive feedback from any training undertaken and to consider any training needs.
15. To consider 2025/26 Ordinary meeting, APM and Parish Council Annual meeting dates.

16. Correspondence:
   - Hills Ford Rally

17. To consider items for the next meeting.
18. To note the date of the next meeting as being the 11th March 2025.

Rachel Freestone **6th February 2025**
Rachel Freestone – Parish Clerk Dymock Parish Council.