DYMOCK PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Dymock Parish Council, at Dymock Parish Hall on Tuesday, 8th October at 7.30pm, for the purpose of transacting the business set out below.

The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence.**
2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**
3. **Public Participation:**

Designated **maximum period of 15 minutes to accommodate members of the public** who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda. Each member of the public is entitled to speak only once and shall not speak for more than **three** minutes. Questions/comments shall be directed to the Chairman.

4. **Reports:**

a. To receive a report from County Councillor Gill Moseley.
b. To receive a report from District Councillor Gill Kilmurray.

5. **Minutes:**

a. To approve and sign the minutes of the Parish Council Meeting held on the 10th September 2024 as a correct record.

6. **Dymock Parish Council Policy and procedure:**

a. To consider the formulation of an Emergency Plan and agree actions.

7. **Neighbourhood Development Plan:**

a. To receive a report from the NDP Working Group and agree actions as required.

8. **Beauchamp Arms:**

a. To provide an update on the dilapidation survey following the resolution in Agenda item 8b 10.09.24 and agree actions. Appendix 1
b. To receive an update on the flooding in the kitchen and agree actions.
c. To consider the additional quote received from All Safety Matters, Hereford £500 for annual Health and Safety checks and agree actions. Appendix 2
d. To consider the schedule of maintenance for the Beauchamp Arms and agree actions.
e. To receive a report from the FOBA representative and agree any actions.

9. **Common Land/Assets:**

a. To note the order of two replacement swing seats from Online Playgrounds for £99.00net/£118.80 gross with Cllr Bruce to fit. Greenfields quote received for £298net/£357.60gross.
b. To consider the quote to paint the swings deferred from the meeting on the 10.09.24 and agree actions.
c. To note the appointment of Gordon Inspections to complete the annual play equipment inspection on Monday 21st October.
b. To consider the play equipment inspection for September and consider any actions required.
f. To receive an update on the Parish Clock and agree actions.
g. To receive an update on a Cloud based trial and agree actions.

9. **Planning:**

a. To comment on Planning Applications for Determination by the Forest of Dean District Council:
   - There are none
b. To note Planning Responses Submitted between Meetings under Devolved Powers:
c. To note Planning Decisions made by Forest of Dean District Council:
   - P0719/24/FUL Stoneberrow House, The Village, Dymock. Repositioning of vehicular access. CONSENT
d. To note the appeal P0564/24/FUL Erection of single storey garage Constables House and the option to withdraw the PC's original representation.

e. To consider any other matters arising from the planning working group.

10. Environment and Conservation:

a. To receive a report on the Biodiversity Working Group and note the next meeting to be held on the 14th October, 7pm in the Parish Hall.

b. To note the public query regarding the upkeep of the land at The Crypt by Two Rivers and the Two Rivers response requesting the Parish Council take over upkeep of this land. Agree actions.

11. Highways/Footpaths:

a. To receive a report from the Footpaths Officer and agree any actions.

b. To receive a report from the Highways Working Group and consider actions as required.

12. Finance:

a. To receive the Bank Reconciliation and Bank Statement Balances to 30th September 2024. Appendix 3

b. To consider the following invoices for payment:

- Gareth Kemp £175.00
- Greenfields August £741.55net/£889.86 gross
- Greenfields September £649.15net/778.98 gross

c. To note payments made between meetings:

- Defibshop Paediatric Defib pads £239.00net/286.80gross
- Clerk Expenses – Microsoft Licence £59.99
- FOBA donation Tree of Lights £300.00

d. To note regular payments made between meetings and to check/sign the schedule:

- Clerk Salary As per contract
- NEST payment As per contract
- WaterPlus DD September £36.86
- Unity Bank Quarterly Charges £18.00

e. To note income received:

- Beauchamp Arms Rent £1890net/£2268gross
- Defib refund of adult/paediatric pads £43.00net/£51.60gross
- Precept £16500.00
- Bank Interest – DPC Instant Access £194.04
  War Memorial Instant Access £23.14
  Beauchamp Arms Instant Access £36.10

f. To note virements made between meetings:

- Current to instant Access DPC 29.09.24 £10000

g. To note the Daffodil Line response that the grant is not required for 2024-25.

h. To consider the request from the Daffodil Line to donate £500 towards the cost of the local walking guide which includes the Daffodil Way and agree actions.

i. To note the completion of the Clerks Annual Appraisal and to ratify the one SCP increase for completion of the CiLCA qualification and one SCP for satisfactory performance backdated to 01.10.24.

j. To note the amendment to the Clerks contract of employment with maximum SCP moved from SCP24 to SCP32, the maximum point in LC2.

13.Training:

a. To receive feedback from any training undertaken and to consider any training needs.

14. Correspondence:

a. To include the invitation to the Civic Carol Service on the 4th December and VE day 80 Beacon lighting on the 8th May 2025.

15. To consider items for the next meeting.

16. To note the date of the next meeting.

Rachel Freestone **1st October 2024**

Rachel Freestone – Parish Clerk Dymock Parish Council.