DYMOCK PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Dymock Parish Council, at Dymock Parish Hall on Tuesday, 9th April at 7.30pm, for the purpose of transacting the business set out below.
The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence.**

2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**

3. **Public Participation:**

Designated **maximum period of 15 minutes to accommodate members of the public** who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda. Each member of the public is entitled to speak only once and shall not speak for more than **three** minutes. Questions/comments shall be directed to the Chairman.

4. **Reports:**

a. To receive a report from County Councillor Gill Moseley.
b. To receive a report from District Councillor Gill Kilmurray.

5. **To approve and sign the minutes of the Parish Council meeting held on the 5th March 2024 as a correct record.**

6. **To note the resignation of Councillor Jackson on 8th March 2024**

a. To consider the Co-option Procedure document and agree actions – Appendix 1
b. To consider the Parish Council representative to FOBA and agree actions.

7. **Neighbourhood Development Plan:**

a. To consider Reg. 15 of the Dymock NDP and the resolution required from Council to submit to FoDDC and agree actions.
b. To consider the Community Action Plan and agree actions.
c. To consider any other matters arising from the NDP Working Group and agree actions.

8. **Beauchamp Arms:**

a. To receive a report and consider any items arising from the meeting held on the 6th April 2024 – Appendix 2
b. To receive an update on the maintenance required on the boiler and fire alarm system.
c. To consider the quote for the bin storage and smoking area and agree actions – Appendix 3
d. To receive a report from the FOBA representative.

9. **Common Land/Assets:**

a. To consider the report on the defibrillators and agree actions – Appendix 4
b. To consider the quote to paint the Public Conveniences and agree actions – Appendix 5
c. To consider the condition of the Phone Boxes and agree action to asset check.
d. To consider the play equipment inspection for March and consider any action required.
e. To consider the replacement Table Tennis quotes and a possible insurance claim, excess £150. Appendix 6
f. To receive an update on the solar lighting on the footpath to Winding Pool and consider any actions.
g. To receive an update on the common land by Dowles Cottage – Appendix 7

10. **Planning:**

a. To comment on Planning Applications for Determination by the Forest of Dean District Council:
   - P0267/24/FUL 13 The Crypt, Dymock. Proposed driveway and vehicular crossing to front of the property.
   - P02678/24/FUL Barn, Windcross Farm, Leominster Rd, Dymock. Change of use of single storey barn to no. 2 dwellings with associated parking.

- P1597/23/FUL Agricultural Building, Rose Hill Farm, Leominster Road, Dymock. Erection of a steel portal framed agricultural building to cover existing silage bunkers.

b. To note Planning Responses Submitted between Meetings under Devolved Powers:
- P0214/24/FUL Roseland, Leominster Rd, Dymock. Change of use of existing steel barn to residential with associated works including rebuilding of existing outbuilding to workshop/store SUPPORT
- P0246/24/LBC The White House, The Village, Dymock. Listed building consent for areas of repair to rear timber frame of existing outbuilding. SUPPORT
- P0199/24/FUL Shakesfield, Leominster Road, Dymock. Erection of replacement gate across driveway (retrospective) SUPPORT

c. To note Planning Decisions made by Forest of Dean District Council:
- P0008/24/FUL Halt Farm, Greenway. CONSENT.
- P1654/23/LBC The White House CONSENT
- P0231/24/AG Little Netherton Farm REFUSED
- P1434/23/LD1 Briar Bank LDC ISSUED
- P1464/23/FUL Roseland CONSENT
- P1107/23/FUL Land South of Grove Hill CONSENT
- P0007/24/FUL Rose Hill Farm CONSENT

11. Environment and Conservation:

a. To receive a report on the Biodiversity Public Consultation held on the 20th March.
b. To receive a report from the Environment and Conservation Working Group with regards to any other matters arising.

12. Highways/Footpaths:

a. To receive a report from the Footpaths Officer and agree any actions.
b. To receive a report from the Highways Working Group and consider any actions.
c. To receive an update on the Community Speedwatch program and agree actions.

13. Finance:

a. To receive the Bank Reconciliation to 31st March 2024 – Appendix 8
b. To note the Bank Statement balances to 31st March 2024.
c. To note the end of year budget, reserves and loan figures – Appendix 9
d. To receive an update on the Internal Audit.
e. To note the updated Asset Register with the additional defibrillator and common land – Appendix 10.
f. To consider the following invoices for payment:

• Gareth Kemp	£175.00
• Greenfields	£390.65 Net £468.78 Gross
• GAPTC Annual Subscription	£327.90
• Clerk expenses postage	£6.20

g. To note payments made between meetings:

• Clerk Salary March	As per contract
• Greenfields Playground Maintenance Swings	£859.00 Net/£1030.80 Gross
• Greenfields Playground Maintenance Mulch/slide	£1080.00 Net/£1296.00 Gross
• Perpetua Printing NDP	£429.00
• Quedgeley Computer Services NDP	£261.25
• EON DD	£92.74
• Cllr Nick Fairburn NDP Expenses – printing	£74.58 Net/£89.49 Gross
• Cllr Ian Bruce NDP Expenses – printing	£19.49
• Bob May NDP Expenses – paper and printing ink	£62.60 Net/£75.12 Gross
• Bank Charges DPC to 31.03.24	£18.00

h. To note income received:

• Beauchamp Arms Rent March	£1666.67 Net/£2000 Gross
• Bank Interest BA Deposit	£35.23

- Bank Interest DPC Instant Access £177.28
- Bank Interest War Memorial Instant Access £15.58

i. To note virements made between meetings:
- 12.03.24 DPC Instant Access to Current £3000
- 24.03.24 DPC Instant Access to Current £1000

j. To consider the purchase of a lockable filing cabinet to be held at the Parish Hall – Appendix

k. To consider the donation of any profit from the War Memorial Curry Lunch to be held by the Dymock Memorial Core (DMC) on 9th June to be divided equally between the War Memorial Maintenance Fund, SSAFFA and Dymock WI.

14. Events:

a. To consider D-Day celebrations on the 6th June, 2024 and agree actions.

15.Training:

a. To note the Clerk passing CiLCA qualification on 18.03.24.

b. To receive feedback from any training undertaken and to consider any training needs.

16. Correspondence:

17. To consider items for the next meeting:

18. To note the date of the next meeting.

Rachel Freestone **4th April, 2024**

Rachel Freestone – Parish Clerk Dymock Parish Council.