DYMOCK PARISH COUNCIL

Parish Councillors are summoned to attend a Meeting of Dymock Parish Council, at Dymock Parish Hall on Tuesday, 5th March at 7.30pm, for the purpose of transacting the business set out below.
The Public are cordially invited to attend.

AGENDA

1. **To receive and accept apologies for absence.**

2. **To receive any declarations of interest or written applications for dispensation from Councillors on agenda items.**

3. **Public Participation:**

Designated **maximum period of 15 minutes to accommodate members of the public** who may wish to raise relevant issues or ask the Parish Council Questions in respect of business itemised on the agenda. Each member of the public is entitled to speak only once and shall not speak for more than **three** minutes. Questions/comments shall be directed to the Chairman.

4. **Reports:**

a. To receive a report from County Councillor Gill Moseley.
b. To receive a report from District Councillor Gill Kilmurray.

5. **To approve and sign the minutes of the Parish Council meeting held on the 6th February 2024 as a correct record.**

6. **Herefordshire and Gloucestershire Canal Trust:**

a. To receive a report from Ralph Barber, Chairman of the Canal Trust.

7. **Polices and Procedures:**

a. To consider the Health and Safety Policy – Appendix 1
b. To consider the Equality Policy – Appendix 2
c. To consider the Planning Applications between Meetings Policy – Appendix 3
d. To consider the Dymock Parish Council Risk Assessment – Appendix 4

8. **Neighbourhood Development Plan:**

a. To consider Reg. 15 of the Dymock NDP and the resolution required from Council to submit to FoDDC and agree actions.
a. To consider any other matters arising from the NDP Working Group and agree actions.

9. **Beauchamp Arms:**

a. To consider any items arising from the Beauchamp Arms Working Group and agree actions.
a. To receive a report from the FOBA representative.

10. **Common Land/Assets:**

a. To consider the request for a noticeboard to be erected on Wintours Green for the duration of the Daffodil Teas 1st March to the 7th April.
b. To consider the request from the Parish Hall Committee to advertise the Daffodil Teas on 30th/31st March on Wintours Green.
c. To consider the purchase of signs for DPC assets notifying property of… /use at own risk and who to contact if a problem as follows: Car parks x 2, playground contact info amendment x 2, Winding pool footpath, 4 x telephone boxes, public conveniences. 2 x disabled parking space signs.
d. To consider regular weekly play equipment inspections, the inspection sheet and a rota and agree actions.
e. To receive an update on the footpath to Winding Pool and consider any actions with regards to lighting.

11. **Planning:**

a. To comment on Planning Applications for Determination by the Forest of Dean District Council:
   - P0135/24/FUL Mother Farm, Preston Cross, Ledbury, HR8 2LH

Erection of an extension (15x8 metres) to existing agricultural buildings and the erection of 7 silos for storage purposes (retrospective)

b. To note Planning Responses Submitted between Meetings under Devolved Powers:
   - P0073/24/FUL Engine Meadow Lodge, Dymock. Temporary retention of dwelling and garage building for the essential needs of a rural worker. SUPPORT
   - P0007/24/FUL Rose Hill Farm, Leominster Road, Dymock. Erection of steel portal framed agricultural storage building. SUPPORT
   - P1464/23/FUL Roseland, Leominster Road, Dymock. Change of Use of Mission Hut to showers and toilets. SUPPORT with conditions for disabled access and screening to the boundary.

c. To note Planning Decisions made by Forest of Dean District Council:
   - There were none.

12. Environment and Conservation:

a. To receive an update on the proposed Biodiversity public consultation in March and agree actions.
b. To receive a report from the Environment and Conservation Working Group with regards to any other matters arising.

13. Highways/Footpaths:

a. To receive a report from the Footpaths Officer and agree any actions.
b. To receive a report from the Highways Working Group and consider any actions.
c. To receive an update on the snow plough operator and warden.
d. To receive an update on the Community Speedwatch program and agree actions.

14. Finance:

a. To receive the Bank Reconciliation to 29th February 2024 – Appendix 5
b. To note the Bank Statements to 29th February 2024.
c. To consider the Asset Register and agree actions - Appendix 6
d. To consider the quote from Greenfields for the annual contract of grounds maintenance March 24-Feb 25 and agree actions. Appendix – 7
e. To consider the quote from Greenfields to provide annual maintenance of the front St.Marys Church burial grounds for 2024/25.
f. To consider the scheme and the request for funding from the Malvern and Worcester RSPB Group. Appendix - 8
g. To consider the following invoices for payment:
   - Smith of Derby £4668.20 Net
   - Gareth Kemp £140.00
   - Parish Hall £270.00
   - Clerk expenses B&W Printer cartridge £20.38 Net
h. To note payments made between meetings:
   - Clerks Salary February As per contract
   - VAT to 31.01.2024 £630.21
i. To note income received:
   - PCC Donation £4147.00
   - Beauchamp Arms Rent February £1666.67 Net/£2000 Gross
j. To note Direct Debit to Nest from March 2024 As per contract

15. To consider D-Day celebrations on the 6th June, 2024 and agree actions.

16.Training:

a. To receive feedback from any training undertaken and to consider any training needs.

17. Diary Dates:

a. To consider the 2024/25 meeting schedule proposed by the Clerk and agree actions.

18. Correspondence: To include: Portrait of King Charles and the Royal Garden Party

19. To consider items for the next meeting.

20. To note the date of the next meeting.

Rachel Freestone **29th February, 2024**

Rachel Freestone – Parish Clerk Dymock Parish Council.