DYMOCK PARISH COUNCIL
Chairman: Cllr Trevor Blandford
Clerk: Dave Kent ▪ Tel: 01594 510187
Email: DymockPC@outlook.com
Website: www.dymockparishcouncil.org.uk

18th October 2022

Councillors are hereby summoned to attend the Parish Council meeting of **DYMOCK PARISH COUNCI**L to be held on **Monday 24th October 2022 at 7.00pm,** for the purpose of transacting the business set out below.

Dave Kent
Parish Clerk

AGENDA

1 To receive apologies for absence.

2 To receive any declarations of interests and consider written requests for dispensations.
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Dymock Parish Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting).

3 To approve and sign the minutes of the Parish Council meeting held on 26th September 2022.

4 Public Participation
Members of the public are invited to raise questions about and/or comment on items on the agenda. A total time of 15 minutes is allocated with individual representations limited to a maximum of three (3) minutes. Standing Order 3(e)-(k).

5 Beauchamp Arms Issues:

i) To note that the attached signed contract.

Attachment 5 i)

ii) To note the attached statement for the tenant deposit account

Attachment 5 ii)

iii) To note the progress of remedial and maintenance works commissioned at the Beauchamp Arms

iii) Other matters in respect of Beauchamp Arms

Attachment 5 iv) Quotation

6 Play Area Inspections: Councillors to be appointed for the November Inspection.

October Inspection report to be presented.

7 Finance and Governance

7.1 To note payments authorised since the last meeting

Attachment 7.1 Payments

7.2 To approve payments below:

Windcross Dairies	Service Parish Assets	£210.00
D Kent	Clerk Expenses	£67.50

PKF Littlejohn LLP	External Audit	£240.00

Attachment 7.2 Invoices 1-3

7.3 To note bank statements July – September 2022

Attachments 7.3 Bank Statements

7.4 To review Council financial procedures, including bank reconciliations, the approval of Council payments and standing orders/Regulations; considering the creation of a scrutiny or governance committee/working group to oversee Council finance and procedures.

Attachment 7.4 Draft Terms of Reference

7.5 To note the confirmation of a 3 year contract for Council insurance with BHIB, at a cost of £920.48 per year. It is confirmed that cover is provided for volunteers working on Council activities for such projects as traffic speed measurement and litter picking, subject to risk assessments having been undertaken.

7.6 To agree a process for the development of the 2023-24 precept.

Dates to note are:

Council meeting: 28th November 2022

Tax base figures (population totals which will enable Council tax statements to be calculated from the precept demand) to be provided by FODDC: 12th December 2022

Council Meeting: 9th January 2023

Precept demand by: 27th January 2023

If required, the finance meeting to prepare the 2023-24 precept demand for submission to the

January 2023 Council meeting, should be held some time in December (after 12th December if tax base is to be considered)

7.7 To set up a process for planning an event for the coronation of King Charles, including costings to be considered in developing the 2023-24 precept demand.

7.8 To note the External Auditors 2021-22 Report

Attachment 7.8 External Audit Report

8 To consider any Highways issues, including speeding and 30mph zones

9 To consider Footpaths issues

10 To consider Winding Pool Close issues, including inconsiderate parking, untaxed vehicles, and ` maintenance of the environment.

Attachment 10 Quotation for Ground Maintenance

11 To consider NDP issues

12 To consider measures to address issues of hardship in the Dymock community

13 To note Web Site development

14 Planning Issues

To note District Council advice on planning permission requirements for the erection of a flagpole on Wintours Green

Attachment 14 i)

To note planning applications received

Attachment 14 ii)

15 **Grants 2023-24**

To agree a form of words to invite requests from local organisations for grant funding requests to be considered at budget setting.

Attachment 15 Draft Grant Letters of invitation

16 War Memorial Issues

To note the opening of the Unity Trust Bank account for the War Memorial Project.
To note the designation of the War Memorial as a 'Building of Special Architectural or Historic Interest'

To consider any actions to be taken

17 To note the following schedule of meetings for 2022/2023:

Monday 28th November 2022 at 7:00pm
Monday 9th January 2023 at 7:00pm
Monday 13th February 2023 at 7:00pm
Monday 13th March 2023 at 7:00pm

18 To receive items for the November 2022 meeting agenda